

# **VIDYASAGAR UNIVERSITY**



## **BACHELOR OF SOCIAL WORK**

**THREE YEAR BACHELOR PROGRAMME  
(UNDER SEMESTER SYSTEM)**

**(Effective from 2014-15)**

**Vidyasagar University  
Paschim Midnapore 721102, West Bengal**

**BSW (Hons) SEMESTER SYSTEM**  
**VIDYASAGAR UNIVERSITY**

## **FIRST SEMESTER: Session July - December**

SI. No.	Course Code	Subject	Written Marks	Viva Voce
1	LC 1	Communication English	60	40
			Written Marks	Internal Assessment
2	SWC 1	Social Psychology-I	80	20
3	SWC 2	Man & Society - I	80	20
4	SWC 3	History & Philosophy of Social Work - I	80	20
			Marks	
5	SWC 4	Field Work- I	100	

SECOND SEMESTER: Session January - June

Sl. No.	Course Code	Subject	Written Marks	Viva Voce
1	LC 2	Bengali / Hindi	60	40
			Written Marks	Internal Assessment
2	SWC 5	Methods of Social Work - I	80	20
3	SWC 6	Methods of Social Work-II	80	20
4	SWC 7	Citizenship, Governance and Civil Society	80	20
			Marks	
5	SWC 8	Field Work- I	100	

THIRD SEMESTER: Session July - December

SI. No.	Course Code	Subject	Written Marks	Internal Assessment
1	SWC 9	Social Psychology - II	80	20
2	SWC 10	Sociology for Social Workers- II	80	20
3	SWC 11	History & Philosophy of Social Work- II	80	20
4	SWC 12	Community Organisation	80	20
5	SWC 13	Field Work- III	100	Marks

#### FOURTH SEMESTER: Session January - June

SI. No.	Course Code	Subject	Written Exam	Project Report
1	FC 2	Environmental Studies	70	30
			Written Marks	Internal Assessment
2	SWC 14	Economics & Social Policy - I	80	20
3	SWC 15	Community Development (Urban & Rural)	80	20
4	SWC 16	Social Welfare Administration	80	20
			Marks	
5	SWC 17	Field Work-IV	100	

#### FIFTH SEMESTER: Session July - December

SI. No.	Course Code	Subject	Written Marks	Internal Assessment
1	SWC 18	Economic & Social Policy-II	80	20
2	SWC 19	Social issues & Problems-I	80	20
3	SWC 20	Development of Weaker & Vulnerable Sections	80	20
4	SWC 21	Social Work Research & Statistics	80	20
			Marks	
5	SWC 22	Field Work- V	100	

#### SIXTH SEMESTER: Session January - June

SI. No.	Course Code	Subject	Written Marks	Internal Assessment
1	SWC 23	Social Issues & Problems - II	80	20
2	SWC 24	Social Justice & Social Legislation	80	20
3	SWC 25	Social Work Personnel : Training & Development	80	20
4	SWC 26	Communication : An introduction to Audio - Visual Media	80	20
			Marks	
5	SWC 27	Field Work - VI	100	

**BSW (Hons.) 1st Semester**  
**LC 1 : Communication English**

FM 100 : Written Examination : 60 / Viva-Voce : 40  
Paper Name : Communication English

Time : 3 Hours

**A. General Writing Skills : [To be answered one out of two alternatives of each items]**

01. Letter writing [personal, official, social, commercial : 150-173 words]	15 X 2 = 30
02. Report writing [Report to newspaper / State administration on current topics / problems etc : 150-175 words.]	

**B. Reading Skills : [To be answered one out of two alternatives]**

01. Comprehension test	10 X 1 = 10
02. Dialogue writing imaginary conversion between persons on various topics especially on recent topics (150-160 words)	10 X 1 = 10
03. Notice writing (50 - 60 words)	5 X 1 = 5
04. Telegram writing ( 20 - 30 words)	5 X 1 = 5

**C. Expression : oral communications and listening (Viva-Voce) 40**

(To be evaluated by the Internal examiner & External Examiner appointed by the University)

01. Communication skill
02. Speaking skill
03. Principles of Sentence Structure
04. Expansion of thoughts
05. Preparing of social project documentation

**Books :**

Business Correspondence & Report Writing, Sharma, TMH  
Business Communication Strategies, Monipally, TMH  
English for Technical communication, Laxminarayan, Scitech

Business Communication, Kaul, PHI  
Communication Skill for Effective Mgmt, Ghanekar, EPH

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**BSW (Hons.) 1st Semester  
SWC 1 : Social Psychology**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Introduction to psychology and social psychology	A brief introduction to what is psychology, social psychology as branch of psychology, nature, definition, methods, and scope of social psychology, relation with other social sciences and social work
II	Foundation of human behavior	Foundations of human behavior, psychological and social
III	Personality	Definition, nature, shaping, pattern of personality. Types of personality disorder, their relation with behavior problem
IV	Socialisation	Content and process of socialisation with emphasis on process in social work, role of culture, society, and family in reciprocal interaction with personality from the point of view of culture personality studies
V	Motivation	Concept of motivation, social motives, the transformation of primary motives into complex secondary motives, frustration and its effect on behavior
VI	Life skills for adjustment in different setting	Training and intervention in life skills for enhanced adjustment, socialization in various settings- orphanages, foster homes, adoption, SOS villages

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**BSW (Hons.) 1st Semester  
SWC 2 : Man and Society - I**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Sociology and its relationship with other disciplines	Sociology, meaning, scope and significance-relationship with other social science disciplines, including social work
II	Society	Nature of human social life, functional requirements of society, types of societies, nature and characteristics of different types of societies, e.g. hunting and gathering, pastoral, agricultural, industrial
III	Culture	Culture : Definition and meaning components of culture, culture and human behavior
IV	Elements of society	Community and groups, social institutions and associations, definitions, meaning and type
V	Institutions and associations	Basic social institutions and their characteristics; family, marriage, economic, political and religious institutions
VI	Indian Society	India and its diversities, urban and rural life, hierarchy and discrimination in Indian society

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**BSW (Hons.) 1st Semester**  
**SWC 3 : History and Philosophy of Social Work - I**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Social work profession	Meaning and concept of scientific social work, principles of social work-need for education in social work
II	Social work tradition in India	Organisation of services for the needy in ancient and medieval India - Role of joint family, caste and panchayat in providing services for the needy in India society in the past - interrelationships of state, individual and society in making provision for services for the needy.
III	Social reform movements and social work philosophy	Role of social reform movements of the nineteenth century and early twentieth century in India Brahma samaj, Arya samaj, Theosophical society.
IV	Social work in India during the British period and early twentieth century	Role of Christian missions in the development of social services in India Indian Philanthropic institutions: Ramakrishna Mission, Social services by religious groups-Christians, Muslims, Parsees and Sikhs.
V	Development of social work in Great Britain and USA	History of development of social work in great Britain and USA-Elizabethan Poor Law Charity Organisation Society, UK and Charity Organisation Society, USA. Evolution of social work practice in different settings, beginning of scientific social work and social work education.
VI	Social welfare in the post independence period	Social welfare programmes of the state during post independence period-programmes under five year plans and role of voluntary organizations in the development of social services and development programmes.

**BSW (Hons.) 1st Semester**  
**SWC4 : Field Work - I (in rural and urban setting)**

FM : 100

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**BSW (Hons.) 2nd Semester****LC 2 : Bengali / Hindi****আবশ্যিক বাংলা**

পূর্ণমান : 100

(লিখিত পরীক্ষা - 60, মৌখিক পরীক্ষা - 80)

সময় : 3 ঘন্টা

বাংলা ভাষার ব্যাকরণগত জ্ঞান, বাংলা ভাষায় লিখন দক্ষতা :

(প্রতিটি পৃথক পাঠ থেকে দুটি করে প্রশ্ন থাকবে। একটির উত্তর লিখতে হবে।

পাঠ-১	বাংলা ভাষায়, নবাগত ইংরেজি ও অন্যান্য দেশী-বিদেশী ভাষার শব্দাবলী; পারিভাষিক শব্দ (প্রশাসনিক ও সামাজিক ক্ষেত্রে ব্যবহৃত); বাংলা বানান ও বাংলা উচ্চারণের সঙ্গতি-অসঙ্গতি; বাংলা বাক্যে পদ-সংস্থান বিধি (প্রথাগত নিয়ম)	১৫
পাঠ-২	অনুবাদের প্রয়োজনীয়তা, প্রকরণ ও প্রণালী, ইংরেজী থেকে বাংলা অনুবাদ (অনধিক ৭০টি শব্দ)	১৫
পাঠ-৩	চিঠিপত্র রচনা (সামাজিক, ব্যবসায়িক, ব্যক্তিগত, সরকারি); বিজ্ঞপ্তি রচনা (৪০-৭০ শব্দ), সারাংশ লিখন (মূল পাঠটি নৃনতম ২০০ শব্দের দেওয়া হবে)	১৫
পাঠ-৪	প্রতিবেদন (Report) রচনা (সংবাদপত্র ও সরকারী দপ্তরের প্রয়োজনে)	১৫

বাক্স-সাবলীলতা ও ভাবজ্ঞাপন দক্ষতা :

(বিশ্ববিদ্যালয় নিযুক্ত অভ্যন্তরীণ ও বহিঃ পরীক্ষক দিয়ে মৌখিক পরীক্ষা গ্রহণ ও প্রকল্প (Project) মূল্যায়ন হবে।

- ১) সামাজিক প্রকল্প বিষয়ে জনসচেতন করার কথন-দক্ষতা বিচার
- ২) সামাজিক প্রকল্প রূপায়ণে মৌলিক ভাবনার প্রকাশ
- ৩) সামাজিক প্রকল্পের (Social Project) নথি রচনা (Documentation)

সহায়ক গ্রন্থ :

- ১) সাহিত্য পরিচিতি (পরিভাষা সংকলন অংশ), বিদ্যাসাগর বিশ্ববিদ্যালয়
- ২) ভাষার ইতিবৃত্ত, সুকুমার সেন, ইস্টার্ন পাবলিশার্স
- ৩) বাংলা বানানচিন্তার বিবর্তন, ড. মিতালী ভট্টাচার্য, পার্কল প্রকাশনী
- ৪) Introducing Translation Studies, Jeremy Munday,.....
- ৫) Communication Skill for Effective Management, Ghanekas EPH
- ৬) বাংলা ভাষার ইতিবৃত্ত - রামেশ্বরশ

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बी.एस.डब्ल्यू

BSW (Hons.) Semester -II

## LC : 2 विषय : सम्पर्क भाषा हिन्दी

समय : 3 घंटा

पूर्णकं : 100

### लिखित परीक्षा : 60

### मौखिक एवं परियोजना : 40 (20+20)

## Part-I लिखित परीक्षा पाठ्यक्रम

- (क) पत्र-लेखन (खबरी, सरकारी, सामाजिक)
- (ख) प्रतिवेदन, ओलखन, टिप्पण, ज्ञापन-लेखन
- (ग) अपवित गद्यांश और प्रश्नोत्तर (Comprehension)
- (घ) संवाद-लेखक (दो व्यक्तियों के बीच विभिन्न विषयों पर वार्तालाम लेखक)
- (ङ) सुचना-लेखक, भाव-पलपवन, संक्षेपण, सार संक्षेप
- (च) वाक्य संशोधन
- (छ) पारिभाषिक शब्दाबली
- (ज) निबन्ध-लेखन

## Part-II मौखिक परीक्षा

**(To be conducted by the Internal and External Examiners appointed by the University)**

अंक : 20

विषय-क्षेत्र

- (क) संप्रेषण क्षमता
- (ख) वाचन - कला
- (ग) उच्चारण एवं वर्तनी
- (घ) वाक्य-संरक्षण के नियम
- (ङ) पारिभाषिक शब्दावली
- (च) भाव विस्तार

### Part-III सामाजिक परियोजना - प्रलेखन / प्रस्तुति

अंक-२०

सहायक गत्थि

(क) आधुनिक हिन्दी व्याकरण और रचना डॉ. वॉसुदेव नन्दन प्रसाद  
(ख) सामान्य हिन्दी : डॉ. हरनेव बाहरी, डॉ. केदार शर्मा  
(ग) हिन्दी - उद्भव, विकास और रूपः डॉ. हरदेव बाहरी  
(घ) आधुनिक हिन्दी का प्रयोगः डॉ. सत्यनारायण पालीवाल  
(ङ) व्यावहारिक हिन्दी : डॉ रवीन्द्रनाथ श्रीवास्तव  
(च) प्रयोगन मलक हिन्दी :

### *Suggested Readings :*

(1) हिन्दी : उद्भव, विकास और रूप डॉ० हरदेव बाहरी, किताब मन्डल, 2015  
(2) प्रयोजनमूलक हिन्दी - माधव सोनटके लोकभारती प्रकाशन, 2011  
(3) आधुनिक हिन्दी व्याकरण और रचना - डॉ० वासुदेवनन्द प्रसाद भारती भवन, 2015  
(4) सामान्य हिन्दी - औंकार नाथ वर्मा, अरिहव्य पावलिकेशन्स, 2012

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**BSW (Hons.) 2nd Semester**  
**SWC 5 : Methods of Social Work - II**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Introduction to social case work	Concept, definition, objectives, historical ambience, principles and techniques of social case work, Interviewing as an important tool for case work practice.
II	Nature of professional relationship and its importance in social work	The nature and formation of professional relationship in social work practice. Client case worker relationship.
III	Rudimentary knowledge about human behaviour theory	System and role theory, Psychoanalytic theory, Person-centered approach, Cognitive and rational emotive therapy.
IV	Integrated approach to social work practice	Needs and significance of integrated approach Contexts for use of integrated approach- planning and process of work.
V	Records	Process of recording: types and use of records as a tool of learning.
VI	Problem solving process	Phases of intervention Approaches to problem solving process. Assessment, contracts. termination and evaluation.

***Suggested Readings :***

1. Theory and Practice of Social Case Work - Gordon Hamilton, Rawat Publication, Jaipur.
2. An Introduction to Social Case Work - Grace Mathew, TISS, Mumbai
3. Social Case Work - Hellen Harrish Perlman, Rawat Publication, Jaipur.
4. Social Case Work - R. K. Upadhyaya, Rawat Publication, Jaipur
5. Relational Social Work - Fabio Folgheraiter, Jessica Ingsley, London N1, 9JB, UK.

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**BSW (Hons) 2<sup>nd</sup> Semester**  
**SWC 6: Methods of Social Work-II**

FM : 100 [Exam - 80, Internal Assessment - 20]

Time: 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Types and Role of Groups	Definition and types of group role of groups in society, neighborhood, family and community. Group as an agent of social change, caste and class factors.
II	Values and Principles of group work	Definition of group work, objectives, values and principles of group work, Significance of group work in meeting the needs of individual, family and community.
III	Intervention through group work and role of worker	Educational, preventive, promotive and therapeutic aspects of social group work. Different roles of the group worker.
IV	Group process and group dynamics	Group process, elements of group dynamics, promotion of healthy interaction in achieving the group, problem solving skills.
V	Skills and techniques	Programme and programme planning in social group work, and the principles. Leadership – Leadership development and recording, uses, types and its importance.
VI	Group work practice settings	Social group work and integrated social work practice, social group work in different settings

**Suggested Readings:**

1. Group Work - H. Y. Siddiqui, Rawat Publication, Jaipur, Rajasthan
2. Essential Group Work - Mark Doel and Catherine Sowdon, Jessica Kingsley Publisher, London NI, 9JB, UK

**BSW (Hons.) 2nd Semester**  
**SWC 7 : Citizenship, Governance and Civil Society**

FM : 100 [Exam - 80, Internal Assessment - 20]

Time : 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Concept of citizenship and participation	Definition of citizenship, origin of citizenship, duties and obligation, relevance to Indian society.
II	Governance in India	Institutions of governance at different levels, center, state and local levels. Importance of people's participation in governance. Democratic decentralization civil society.
III	Composition and function of PRIs	Composition, structure and function of Panchayat Raj Institution: The Constitution (73 <sup>rd</sup> ) Amendment Act, 1992. Gram Panchayat, Panchayat Samiti, Zilla Parishad. Importance of Gram Sansad and Gram Sabha. Statutory and Institutional powers and authority of Panchayati Raj Institution.
IV	Constitutional provisions or urban local self-government	The concept for urban local Self-Government. The Constitution (74) Amendment Act, 1992. Concept of statutory urban development board: its importance and functions. Importance of urban development authority and its function. Classification, composition of Nagar Panchayat and Municipality. Duties and responsibilities of municipal authorities and its functions – Administrative linkage and its relationship with state and Union Government.
V	Power and authority of local self governments	Administrative and judicial power and authority of rural and urban local self-government. Audit and accounts in LSGs. The State Finance Commission and accountability. Power and authority to impose tax rates, fees, cess, tools and acquisition of land or property – power of judiciary and social justice.
VI	Role of local self governments	Role of local self-government for poverty alleviation, women's development and social welfare. Problems and future prospects.

***Suggested Readings:***

1. Task Force on Panchayati Raj, New Issues in Panchayati Raj, D. Bandopadhyay and A. Mukherjee, 2004, Rajiv Gandhi Foundation, Concept Publishing Company, New Delhi.
2. New Horizons for West Bengal Panchayat, A Report for the Government of West Bengal, D. Bandopadhyaya and N. Mukherjee, Ministry of R. D. (W.B.)

**BSW (Hons.) 2nd Semester**  
**SWC 8 : Field Work - II (In rural and urban setting)**

SWC 8 : Field Work - II (In rural and urban setting)

FM : 100

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**BSW (Hons.) 3rd Semester**  
**SWC 9 : Social Psychology - II**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Group and group dynamics	Group nature, definition, properties of small group. Types of groups (primary-secondary, formal-informal, in group out group, membership-reference, exclusive-inclusive) group cohesiveness. determinants and consequences.
II	Leadership	Nature, definition, characteristics of leadership, role differentiation into democratic and authoritarian leadership styles.
III	Stages of development	A brief introduction to child growth and development. The importance of understanding child growth and development in social work.
IV	Infancy and childhood	Physical, emotional, intellectual and social development during these stages.
V	Adolescence	Physical, emotional, cognitive, social development during this life stage with focus on identity, formation, change, crisis. Introduction to Erikson's life cycle stages.
V	Ecological factors and human behavior	Race, gender, religion, community and sexual orientation : social distance and causes for social tension.

***Suggested Readings :***

1. Introduction to Psychology, Clifford T Morgan, Richard A. King, J. R. Weisz and John Schopler, Seventh Edition. (1988) Tata Mc Graw Hill Publishing Company Ltd., New Delhi.
2. Social Psychology, Understanding Human Interaction, Robert A Baron and Donna Byrne, 1991.
3. Human Growth and Development : A Psycho-social Introduction, Chris Boket, 2002, Saga, London.
4. Young Children's Personal, Social and Emotional Development, 2nd Edition, Marion Dowling, 2005, Saga, London.
5. Young Children's Behaviour : Practical Approaches for Caregivers and Teachers, Luise Porter, 2003, Saga, London.

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**BSW (Hons) 3<sup>rd</sup> Semester**  
**SWC 10: Man and Society-II**

FM 100 : (Exam-80, Internal Assessment - 20)

Time: 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Sociological theory-I	Significance of theoretical understanding of society. Nature and types of sociological theories.
II	Sociological theory-II	Introduction to Marxism, Structural function and symbolic interaction theory. Its use in social work practice.
III	Social stratification in India	Class and caste in India. The role of caste in Indian society and politics, caste as positive and negative feature of Indian society.
IV	Education in India	Educational situation in India. Illiteracy and school dropouts, compulsory primary education
V	Religions in India	Major religions in India-Hinduism, Islam, Sikhism, Christianity, Buddhism and Jainism. Inter-religion relations, Secularism and communalism.
VI	Organizations in India	Governmental and Non Governmental organization characteristics of bureaucracy, Disorganization and corruption.

**Suggested Readings :**

1. Indian Social Problems, G. R. Madan, Rawat Publications, New Delhi, 1992.
2. Social Problems in India, Ram Ahuja, Rawat Publications, New Delhi, 1996.
3. Village India, M. N. Srinivas, Asia Publishing House, Bombay, 1995.
4. Sociology, Anthony Giddens, Polity Press, London, 1971.
5. Deviance and Social Control, A. K. Cohn, Prentice Hall, New Delhi, 1991.
6. Introduction to Rural Sociology, J.B. Chitamber, New Age Publication, New Delhi, 1997

**BSW (Hons) 3<sup>rd</sup> Semester**  
**SWC 11: History and Philosophy of social Work-II**

FM 100 : (Exam-80, Internal Assessment - 20)

Time: 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Sources of social work philosophy	Social work philosophy within a religiously pluralistic society. Ideology of spiritualism, humanism, liberalism, socialism and democracy.
II	Goals of social work	Goals of social work in a changing society: state and social service-changing pattern from charity to welfare to development.
III	Social philosophers and social work philosophy	Social philosophy of Swami Vivekananda, Rabindranath Tagore, Mahatma Gandhi, B R Ambedkar and their contribution to social work.
IV	Welfare state	Concepts, ideal, welfare state within a market economy
V	Social Movements	Social movements: concept, dalit movements, environmental movements, women's movements & human rights movements.
VI	Professional ethics	Code of ethics for social workers

**Suggested Readings :**

1. Social philosophy of B. R. Ambedkar - Dr Jatav - Rawat publications, jaipur, 1997
2. Social thinking of Rabindranath Tagore - Sasadhar sinha, Asia publication House, Calcutta, 1962
3. Ecology and Equity : The Use and Abuse of nature in contemporary India- Ramchandra Guha and Madhav Gadgil, Penguin, Delhi, 1995
4. Violence against Women, New Movements and New Theories in India, Kali for Women-Gail Omvet, New Delhi, 1990.

**BSW (Hons) 3<sup>rd</sup> Semester**  
**SWC 12: Community Organization**

FM 100 : (Exam-80, Internal Assessment - 20)

Time: 3 Hours

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Contextualizing community organization practice	Location of community work within social work. Historical development of community organization practice
II	Analyzing Community	Concept of community, sociological and practitioner's perspectives. Structure and functions. Analyzing communities
III	Understanding community organization practice	Concept of community organization. Values and principles. Community organization and community development
IV	People's participation	Meaning of people's participation. Importance of people's participation in community organization
V	Programme planning	Programme planning in community organization – objectives, principles and process
VI	Role of community organizer	Role of organizer skills of community organization practitioner: problem analysis, resource mobilization, conflict resolution, organizing meeting, writing and documentation, networking and training

**Suggested Readings :**

1. Development, NGO's and Civil Society, D. Eade (ed.), 2005.
2. Values and Ethics in Social Work, Parrott, 2006.
3. Development Methods and Approaches Critical Reflection, JO. Rowlands, 2006, Rawat Publications, New Delhi.
4. Working with Communities - An Introduction to Community Work, H. Y. Siddique, 1997, Hira Publication, New Delhi.
5. Social Development in Indian Sub-continent, H. Y. Siddique, New Delhi.
6. Theory and Practice of Community Social Work, Samuel, H. Taylor and W. Roberts (eds.) 2013, Rawat Publications, New Delhi.

**BSW (Hons.) 3rd Semester**  
**SWC 13 : Field Work - III (In rural and urban setting)**

SWC 13 : Field Work - III (In rural and urban setting)

FM : 100

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**BSW (Hons.) 4th Semester**  
**FC 2 : ENVIRONMENTAL STUDIES**

Full Marks - 100, Written Examination : 70 Marks,  
Question Pattern and Distribution of marks for Written Examination :

Project Report : 30 Marks

Time : 3 Hours

F. M. 70 Marks

Type 1 : Short Answer Type - 20 questions (out of 30)  $\times$  2 = 40 Marks

Type 2 : Long Answer Type - 3 questions (out of 6)  $\times$  10 = 30 Marks

**Detailed Syllabus**

**Unit 1 : The Multi disciplinary nature of environmental studies**

- Definition, Nature, Scope and Importance of Environment
- Types and components of environment
- Goals of environmental education
- Environmental ethics
- Global environmental crisis

(5 Lectures)

**Unit 2 : Natural resources : Renewable and non-renewable resources**

- Nature and natural resources -their conservation and associated problems.
- Forest resources-uses, types and importance, deforestation, and effects of deforestation on tribal people; conservation and protection of forest and forest resources; Joint Forest Management.
- Water resources-Distribution of water on Earth; use and over-utilization of surface and ground water, water resources of India & its future.
- Agricultural resources : World food production & distribution, Food crisis - its causes.
- Livestock resources
- Energy resources : Renewable and Nonrenewable energy sources, use of alternate energy sources, energy conservation
- Land resources : Land as a resource, land degradation, landslides, soil erosion and desertification -causes and effects.
- Wildlife resources
- Use of resources for sustainable development.

(5 Lectures)

**Unit 3 : Ecology and Ecosystems**

- Concept of ecosystem, ecology and biomes.
- Producers, consumers and decomposers
- Energy flow in the ecosystem, energy flow models
- Food chains, food webs and ecological pyramids
- Biogeochemical cycles : Pattern and basic types of Biogeochemical cycles (Nitrogen, Phosphorus)

**Unit 4 : Biodiversity and its conservation**

- Biogeographical classification of India
- Value of biodiversity : consumptive use, productive use and social values

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- Hot-spots of biodiversity
- Threats to biodiversity : habitat loss, poaching of wildlife, man wildlife conflicts
- Endangered and endemic species of India
- Conservation of biodiversity : In situ and Ex-situ conservation of biodiversity
- Biodiversity Acts
- Wildlife management, The Wildlife Protection Act, 1972 : Definitions of Animal, Wildlife, Haunting : Provisions relating to haunting of wild animal, Sanctuary, National park, Community Reserve and Tiger reserve.

#### **Unit 5 : Environmental Degradation and Pollution**

(5 Lectures)

- Definition, sources, causes, effects and control measures of:
  - a. Air pollution
  - b. Water pollution
  - c. Soil pollution
  - d. Noise pollution
- Solid waste management : causes, effects and control measures of biomedical wastes and municipal solid wastes
- Monitoring of pollution
- Pollution control using biotechnology
- Disaster management : floods, earthquake, cyclone and landslides
- Environmental Impact Assessment (EIA)

#### **Unit 6 : Social Issues and the Environment**

(5 Lectures)

- Water conservation, rain water harvesting
- Climate change, global warming, acid rain, ozone layer depletion
- Carbon trading
- Wetland resources and their conservation
- National wetland conservation programme with special reference to Ramsar sites
- Govt. Agencies, viz. CPCB, SPCB and their functions under the Water Act & Air Act. Constitutional provisions for protecting environment - Articles 48(A), 51A(g)
- The Environment (Protection) Act, 1986
- Air and Water Acts and their role in environmental protection
- Environment Protection Movements in India-Chipko movements, Silent Valley Movements, Movements in Karnataka, Public awareness.
- Rural Environment-Problem and their management
- Reducing emissions from deforestation and forest degradation
- (REDD) - Concept

(15 Lectures)

#### **Unit 7 : Human Population and the Environment**

- Definition, characteristics : human population growth, concept of carrying capacity
- Population stabilization - Family Welfare Programme
- Environment and human health concept of health and diseases-Examples of common communicable & non-communicable diseases, community health education
- Uses of Biotechnology

(10 Lectures)

**Unit 8 : Field Work Report / Project Report / Term Paper (bases on anyone of the following topics and to be evaluated by internal teachers only)**

- Environmental assets - river / forest / grassland / hill / mountain etc.
- Environmental pollution-Urban / Rural / Industrial / Agricultural
- Study of common plants / insects / birds / wild lives etc.
- Human population & Environment
- Municipal solid waste management and handling
- Sound pollution
- Public Health, Sanitation and Nutrition
- Renewable Energy Resources
- Pollution from radioactive wastes
- Women and child health
- Health issues of tribal people
- Common Property Resource Management
- Coastal ecosystem
- Disaster Management
- Innovative Experiments in resource management
- Environmental Impact Assessment (EIA)

Project / Field Work Report should contain at least 20 A-4 size pages and appropriate photographs. The report should be preserved in the colleges for future record.

***Recommended Books :***

1. Erach Bharucha, Textbook for Environmental Studies for Undergraduate Course of all Branches of Higher Education, University Grants Commission, <http://www.ugc.ac.in/oldpdf/modelcurriculumeng.pdf>.
2. Frank B. Golley, A Primer for Environmental Literacy, Universities Press, 1999.
3. Krian Chhokar, Mamata Pandya, Meena Raghunathan, Understanding Environment, Sage Publications \
4. E. P. Odum, Fundamentals of Ecology, W. B. SaundersCo. USA, 1971
5. N. K. Uberoi, Environmental Management, Excel Books.
6. DeA. K. Environmental Chemistry, New Age International Publishers, New Delhi.
7. Sharma, P. D., Ecology and Environment, Rastogi Publications, New Delhi.

**BSW (Hons.) 4th Semester**  
**SWC 14 : Economics & Social Policy - I**

Full Marks - 100 [ EXAM-80, Internal Assessment-20]

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Characteristics of a developing economy	Concept of economic growth and development, GDP & GNP, Income Inequality, Occupational pattern
II	Human Development in India	Concept of human Development Index, Gender Development Index and Human Poverty Index. National Human Development Report.
III	Small Scale Industries in India	Definition, Significance in a developing economy, problems and need for policy intervention
IV	Agriculture in India	Role of Agriculture in a developing economy, Problems in Agriculture
V	Food Security in India	Problems of food security in India, PDS
VI	Poverty in India	Definition, Measurement, Causes for persistence of poverty, Rural poverty

***Suggested Readings :***

1. Development Economics, D. Ray, 2003, OUP, New Delhi
2. Leading Issues in economic Development, G Maier and J. Rauch, 2006, OUP (Indian Edition)
3. Development Economics, Y. Hayami and Y. Godo, 2006 (Third Edition), OUP (Indian Edition)
4. Growth and Development, A. P. Thirwall, 2005, ELBS
5. Economic Development in the Third World, M. Todaro, 2005, Orient Longman, New Delhi
6. Theories of Development and the Empowerment of the
7. Social Development and the Empowerment of the Marginalized Groups-Perspectives and Strategies, D. K. Singh Roy (ed.) 2003, Sage, New Delhi

**BSW (Hons.) 4th Semester**  
**SWC 15 : Community Development (Urban & Rural)**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Village structure and Physical Amenities	Characteristics, appearance and layout of Indian villages with regard to housing, roads, water supply, irrigation, electric supply. Programmes for improvement of housing, roads, water supply, irrigation, electric supply in rural areas
II	Infrastructure Development in Villages	Different programmes of infrastructure development implemented through the Development Block
III	Economic Development	Foundation of village economy in India: issues related to rural economic development....rural development work and its critique
IV	Village Health and Sanitation	General characteristics of Indian Villages with regard to health and sanitation problems. Common ailments and epidemics – Cholera, fileria, malaria, tuberculosis, leprosy and hepatitis – their prevention and early treatment
V	Infrastructure Development in Villages	Meaning of Nutrition, status of nutrition among different age groups in villages, deficiency in nutrition and its consequences. Various programmes of health under Community Development
VI	Community and Community Development	Definition of Community, characteristics of different types of community: sectarian, territorial and functional – concept of community development. History of community development. Administration of community development set up in India
VII	Urban Growth in India	Origin and growth of cities industrialization, urbanization and modernization, character of urban communities. Growth of slums: cultural, political and social aspects of slum life
VIII	Urban Community Development in India	Urban community development concepts and strategies of urban development programme 74 <sup>th</sup> Constitutional Amendment and Municipal Government: ..... power, functions and finances

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**BSW (Hons.) 4th Semester**  
**SWC 16 : Social Welfare Administration**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Social Welfare Administration	Concept of social welfare, social welfare administration, Principles of social welfare administration – methods and techniques
II	Concept of Welfare State	Responsibilities of State for social welfare services – changing role of administration in a Welfare State
III	Constitution of India	The Preamble, Fundamental Rights and the Directive Principles of State Policy as related to the concept of Welfare State
IV	Types of Organizations	Types of organizations and their characteristics. Administration of Institutional and non-institutional programmes
V	Administration of Social Welfare Organizations	Introduction to various aspects of administrations, organization and structure, policy making, planning programmes. Functions of the executives – supervision and evaluation. Budget, fiscal control and accountability, maintenance of records
VI	Central Social Welfare Board	Administrative set up – objectives and programmes

**Suggested Readings :**

1. Organisation and Development Strategies and Process, Reider Dale, Sage, New Delhi, 2000
2. Public Service through Private Enterprise, Micro Privatization for Improved delivery, Malcom Harper, 2000
3. Civil Society and Governance, Rajesh Tandon and Ranita Mohanty, 2000
4. Social Work Administration, Skidomore, Prentice Hall, New Jersey, 1983
5. Social Work Administration, Dynamic Management and Human Relationships, H. Y. Siddiqui, Prentice Hall, New Jersey

**BSW (Hons.) 4th Semester**  
**SWC 17 : Field Work - IV (In rural and urban setting)**

FM : 100

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**BSW (Hons.) 5th Semester**  
**SWC 18 : Economic & Social Policy - II**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Unemployment in India	Definition, Measurement, Analysis of the employment generation programs in India
II	Rural Credit	Sources of Rural Credit in India, Problems of Rural Credit in India
III	Trade	GATT and WTO, Implications for the agricultural and pharmaceutical sector
IV	Statistics of India	Brief Analysis of the Social Sectors in Economic Survey of India
V	Education	Role of Education in development, Problems in Literacy, Elementary education and Higher education
VI	Health	Health and Globalization, National Health Policy

***Suggested Readings :***

1. Indian Economy, R. Datt and K. Sundaram, S. Chand and Company Ltd. New Delhi, 2009
2. Indian Economy, S. K. Mishra and V. K. Puri, Himalaya Publishing House, New Delhi, 2009
3. Deilemmas of Growth : The Indian Experience, M. L. Dantwala, Sage Publications, New Delhi, 1996

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**BSW (Hons.) 5th Semester**  
**SWC 19 : Social Issues and Problems-I**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Contextualizing Needs	Meaning and feature of social problem spatial circumstantial and life stage contents of human need and human vulnerability. Its implications for social work practice
II	Child Welfare	Concept, philosophy and evolution of child welfare. Demographic characteristics and issues related to children's development. Girl child and their specific problems. Programmes and services for children under government and non government sector
III	Youth Welfare	Demographic profile of youth in India. Needs of youth organization for welfare of youth and national service scheme
IV	Health care	Health as a social problem. Health care services. Social worker's role in dealing with social, economic and emotional. problems related to illness. Rural and urban health mission
V	Mental Health and Care	Meaning and concept of mental illness and mental health care. Mental illness and its impact on family and society. Mental health care and services, social worker's role in prevention of mental illness and promotion of mental health
VI	Welfare of the Disables	Concept and meaning of disability, types of disability, needs and problems of persons with disability, Services for the disabled children and adult, role of social workers in working with disableds.

**Suggested Readings :**

1. Social Dimensions of Health, Ajit K. Dalal and Subh Ray (eds), Rawat Publications, Jaipur, 2009
2. NGO : Health and the Urban Poor, Vimla Nadharli, Roopashri Singh and Leonie d'mello (ed.s) Rawat Publications, Jaipur, 2009
3. Women and Ageing, Vineeta Srivastava Rawat Publications, Jaipur, 2010
4. Gender and Health, Madhu Nagla, Rawt Publications, Jaipur, 2013
5. Issues in Women Development, Anjali Khanna, Rawat Publications, Jaipur, 2012
6. Women's welfare programme, G. Madhavi, Rawat Publications, Jaipur, 2012

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**BSW (Hons.) 5th Semester**  
**SWC 20 : Development of Weaker and Vulnerable Sections**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Social Work and Disadvantaged Groups	Social Work's ethical responsibility towards marginalized and disadvantaged groups broad policy perspective guiding the welfare programmes and services
II	Women's welfare and development	Changing concept of women's welfare – Gender equality – special needs of women – Programmes and services for women's empowerment and development – social work intervention in the field of women's welfare
III	Welfare of the Scheduled Castes (SCs)	Constitutional provision to ensure justice to SCs Programme and services for SCs Social worker's role in organization and development of SC community
IV	Welfare of the Scheduled Tribes (STs)	Constitutional provision for the welfare and development of STs – ensuring social justice, equity and participation – programme and services for the STs – Role of social workers in organizing STs and facilitating development work of the group
V	Children under difficult situation	Child abuse – different types of abuse: Physical, sexual – neglected and oppressed children: child labor: nature: programmes and services for these group of children
VI	Welfare of the Minorities	Definition of Minorities – Concept of national integration vis-à-vis minorities – Role and functions of the National Commission for Minorities and the Commission for Linguistic Minorities – Fifteen point (15 point) programme for the welfare of minorities

**Suggested Readings :**

1. The Elimination of Child Labour, Whose Responsibility, Pramilan Bhangawa, Sage Publications, New Delhi, Thus and Oaks, London, 2003
2. National Plan of Action, A Commitment on the Child, Department of Women and Child Development, Govt. of India, New Delhi, 1992
3. Child Labour in India, Prafulla Hajarika, Akansha Publishing House, New Delhi, 2004
4. Children in Difficult Situations in India : A Review, Asha Rane, TISS, Bombay, 1986

***Suggested Readings :***

5. Indian Constitution - Constitutional Provisions for the Scheduled Castes and Scheduled Tribe, Govt of India.
6. Report of the Committee on the Status of Women in India- towards Equality, Govt of India, 1974
7. National Perspective Plan for Women 1988-2000 AD-GOI, 1988
8. The National Commission for Women, GOI, 1992
9. Working with Abused Children (3rd Ed), Celia Doyle, Palgrave Macmillan, Basingstik, 2006
10. Dalits in Modern India : Vision and Values, S. N. Michael, Vistar Publications, New Delhi, 1999
11. Indian Labor Problems, S. C. Part, Allahabad Law Agency, Allahabad, 1986
12. Labour Problem and Social Welfare, R. C. Saxena, L. K. Nato and Company, Meerat, 1986
13. Child in India : A Statistical profile, National Institute of Public Cooperation and Child Development, New Delhi, 1994

## **BSW (Hons.) 5th Semester**

SWC 21 : Social Work Research and Statistics

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

## Course Content

Unit No.	Unit Title	Content
I	Scientific Enquiry	Scientific approach to human enquiry. Meaning and purpose of research, social work research: meaning, scope and importance. An overview of the research process: Problem formulation, data collection, data processing, analysis and interpretation, Quality and quantitative methods
II	Universe and sample	Universe and Census – Elements of sampling: meaning, rationale, probability and non-probability sampling techniques, advantages and disadvantages of each type of sampling
III	Data collection and processing	Sources of data – types of data: primary and secondary, Tool of data collection: interview schedule and questionnaire. Methods of data collection: interviewing and observation. Data processing: coding, editing, classification, tabulation, analysis and interpretation
IV	Use of Statistics-I	Statistics: uses and limitation – Measures of central tendency: Mean Median and Mode: Computation, use, relative strength and limitations
V	Use of Statistics-II	Measures of Dispersion: Concept of Range, Inter quartile Range, Quartile Deviation, and Standard Deviation, Simple Graphical and tabular presentation of Data
VI	Writing Skills	Research Report Writing

*Suggested Readings :*

1. Research for Social Workers, An Introduction tp Methods, M. Alston and W. Bowles, Rawat Publications, 2nd Edition, 2003
2. Ethodology in Social Research - Dilemma and Perspectives, Partha N. Mukherjee Sage, New Delhi, 2000
3. Methods for Development and Research 2nd Ed, B. Mikkelsen, Sage Publication, 2005
4. Participatory Research - An Introduction, Participatory Research Network Series, No. 3, Society for Participatory Research in Asia, New Delhi, 1995
5. Research in Social Work, An Encyclopedia of Social Work in India, Vol. 2, P. Ramachandran and R. D. Naik, New Delhi, 1988
6. Issues in Social Work Research in India, P. Ramachandran, Institute of Community Organization Research, Bombay, 1990
7. Doing Social Work Research, Roger Smith, Rawat Publication, Jaipur

BSW (Hons.) 5th Semester

SWC 22 : Field Work - V (In rural and urban setting)

FM · 100

**BSW (Hons.) 6th Semester**  
**SWC 23 : Social Issues and Problems - II**

**FM 100 : (Exam-80, Internal Assessment - 20)**

**Time : 3 Hours**

**Course Content**

<b>Unit No.</b>	<b>Unit Title</b>	<b>Content</b>
I	Elderly and their Care	Demographic profile of elderly in India. Needs and problems of Elderly. Role of social worker in dealing with social, economic, physical and emotional problems of elderly
II	Disaster Management	Meaning and concept of disaster, type of disaster natural and man-made-implications of disaster for rescue, relief and rehabilitation. Role of social workers
III	Population Problem	Concept, meaning trends of population growth, birth and death rate programme and policy. Role of social worker dealing with population problem
IV	Human Rights and Legal Aid	Concept, meaning of universal declaration of human rights, legal aid services. Role of social worker dealing with issues related to human right and social justice
V	Corruption	Concept and meaning of corruption. Causes of corruption. Its effects in socio-political sphere in India. Role of social worker dealing with corrupt practices
VI	National Integration and Peace Initiative	Meaning and concept of national integration causes of disintegration. Peace movement and communal harmony. Role of social worker dealing with issues related to national integration and peace

**Suggested Readings :**

1. Human Rights and Social Work, A. S. Kohli, Kanishka Publishers, New Delhi, 2004
2. Helping the Handicapped Problems and Prospects, Arvindrai N Dessai, Assish Publications House, New Delhi
3. Psycho-Socio Aspects of Aging in India, P. K. Dhillon, Concept Publishing Company, New Delhi, 1992
4. National Plan of Action, A Commitment to the Department of Women and Child Development, Govt. of India, New Delhi, 1992
5. Human Rights Concern of the furute, Gopal Bhargava (ed.) Kalpaz Publication, Delhi
6. Indian Youth Process of Socialization, M. S. Gore, Vishwa Yuva Kendra, New Delhi 1977

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7. Human Rights and Social Security, J. P. Yadav (ed.) Anmol Publications Pvt. Ltd. New Delhi, 2004
8. Human Rights in a Development Society, M. R. Biju, Mittal Publications, New Delhi

**BSW (Hons.) 6th Semester**  
**SWC 24 : Social Justice and Social Legislation**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Concept of Social Legislation and Social Justice	Concept and objective of social legislation, social legislation in a welfare state, social justice and its relationship with social legislation
II	Salient features of laws, which have brought change and doing Women's welfare	Hindu and Muslim Marriage Dowry Prohibition, Right of inheritance of succession Adoption and Maintenance, Immoral Traffic
III	Child Welfare and Juvenile Justice	The JJ Act (CP)-2000, The Child Labour (PP)-1976. The Probation of offenders Act - 1958
IV	Social Justice with regard to Untouchables and marginalizes section of the society	The PCR Act-1958. Provision of Legal Aid
V	Backward classes and Minorities	National Policies related to backward classes and minorities. National Commission for Minorities Act-1992, 15 point programme for Minorities
VI	Welfare of unorganized and Organized workers	Meaning of the concept, salient of Factories Act-1948, Mines Act-1951, the Plantation Labour Act-1953, the minimum wages Act-1948, Role of Labour Welfare officer

***Suggested Readings :***

1. GOI, Constitution of India
2. Commentary on Hindu Laws, Allahabad Law Agency, Allahabad
3. Social problems in India, G. R. Madan, Manu Pub House, New Delhi, 1980
4. Acts with commentary

**BSW (Hons.) 6th Semester**  
**SWC 25 : Social Work Personnel : Training & Development**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Introduction to training	Concept, definition, objectives and importance of training
II	Training needs	Organisational level, Occupational level, Individual level – Gaps in knowledge, skills and attitude
III	Methods of training	On the job training, Rank and file job training, Supervisory and Executive training, different types of training of training methods
IV	Training and learning	General education and training – types of learning training design and evaluation
V	Introduction to development	Concept, definition, objectives and importance of development – conceptual differences between training and development
VI	Development needs	Elements of development. Relation between knowledge and development. Roles and skills required for development. Limitations of training and development

**Suggested Readings :**

1. Human Resource management, Mathis Robert, West Publishing Company, New York, 2000
2. Applied Psychology in Personnel Management, W. F. Cascio, Reston Publishing Company, Virginia, 1999
3. Human Resource Management Practice, Micheal Armstrong Koganpage, London, 1999
4. Management Effectiveness, W. J. Redding, McGraw Hill, New York, 1988

**BSW (Hons.) 6th Semester**  
**SWC 26 : Communication : An Introduction to Audio-Visual Media**

FM 100 : (Exam-80, Internal Assessment - 20)

Time : 3 Hours

**Course Content**

Unit No.	Unit Title	Content
I	Introduction to communication	Concept, meaning and definition of communication. Types of communication. Process and Principles. Signs and symbols
II	Communication barrier	Noise and barriers. Overcoming barriers. Listening skills and importance of communication in social work
III	Media	Types of media and their tools – Folk, classical, print, photo, film, radio, audio, video. New media, outdoor, presentation media and non-conventional. Traits of different types of media. Multiple media communication strategy
IV	IEC	Speech ACT theory. Theory of Sadharanikaran – information, Education and Communication Strategy analysis
V	Audience	Understanding Audience: Socio-economic condition, group behavior, indigenous knowledge, communication practices, people's perception, media availability, convenience of time-leisure-occasion-event-situation
VI	Communication strategy	Participatory communication for development. NGOs in social marketing – social marketing communication

**Suggested Readings :**

1. Indian Perspectives in Mass Communication, Subir Ghosh, Sahitya Samsad, Kolkata, 2009
2. Business Communication, Asha Kaul, Prentice Hall, India, 2001
3. Development Communication Concept, Uma Narula

**BSW (Hons.) 6th Semester**  
**SWC 27 : Field Work - VI (In rural and urban setting)**

FM : 100

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