To The Hon'ble Vice-Chancellor, Vidyasagar University, Midnapore – 721 102

[Through the Registrar, Vidyasagar University]

Sir,

Kindly perm	it us to use the <i>Co</i>	ommittee Room – II / Surya Sen Sabhakaksha / B. N.
Sasmal Hall / Ra	j Narayan Basu	Sabhakaksha / A.P.J. Abdul Kalam Savakaksha /
		to for the purpose of
		at to
for the Department of	of	
The undersigned wil	l be responsible for	r the safety of the property and its cleanliness.
Thanking you,		
Date:		Yours faithfully,
		Name:
		Designation:
		Department:
Type of approval Complementary	Non Complement	ary
Payment slip No.		Approval of the Vice-Chancellor
Paid Rs.		
Total		Approved / Not Approved
Verified by		

Vidyasagar University, Midnapore - 721 102 Sir, Kindly permit us to use the Committee Room – I / Committee Room – III / Amalesh Tripathy Sabhakaksha / B. C. Mukherjee Hall / Radha Krishnan Hall on / from for the purpose of toat to for the Department of The undersigned will be responsible for the safety of the property and its cleanliness. Thanking you, Date: Yours faithfully, Name: Designation: Department: Type of approval Complementary Non Complementary Payment slip No. Approval of the Registrar Paid Rs. Approved / Not Approved **Total** Verified by

To

The Registrar,